

Fall 2017 Budget

FY 2017 Budget

DRAFT as of 4/15/2017

Approved by RUSA April 20, 2017

RUSA

Projected Costs

| Office Expenses | | | |
|-----------------------|------------------|-----------------|--|
| Type of Expense | Committed Amount | Cleared Account | Additional Comments |
| Office Supplies | 2,000.00 | 0.00 | Name tags, whiteboard markers, stationary |
| equipment replacement | 1,500.00 | | iClickers, batteries, laser pointer slide clicker, printer, hdmi usb converter |
| Phone Bills | 500.00 | | roughly 35-50 a month plus an annual charge |
| Postage | 150.00 | | Includes automatic postage when SABO mails checks OR of RUSA needs to express mail related to travel |
| Business Cards | 300.00 | | this could be less depending on what you order |
| Storage related | 150.00 | | usually plastic bins or boxes for storage, not sure future of warehouse so may need to deal with tents and coolers |
| Attire 2016 | 800.00 | | Just purchased a ton in FY2016 |
| Summer stipend | 5,000.00 | | |
| summer initiatives | 2,500.00 | | This is pool of funds for summer NSO expenditures beyond water bottles unexpected or projects determined at retreat. Not a hard number and can be adjusted as long as stipends are covered. Must save some funds for may/june 2018 |
| web | 500.00 | | go daddy - new web site could have costs |
| Total Cost | 13,400.00 | 0.00 | \$13,400.00 |
| Operating Expenses | | | |
| Type of Expense | Committed Amount | Cleared Account | Additional Comments |
| Meeting Costs | | | |
| 7-Sep | 400.00 | | committee/assembly + potential food |
| 14-Sep | 200.00 | | committee/assembly? |
| 21-Sep | 400.00 | | committee/assembly + potential food |
| 28-Sep | 200.00 | | committee/assembly |
| 5-Oct | 400.00 | | committee/assembly + potential food |
| 12-Oct | 200.00 | | committee/assembly? |
| 19-Oct | 400.00 | | committee/assembly + potential food |
| 26-Oct | 200.00 | | committee/assembly? |
| 2-Nov | 400.00 | | committee/assembly + potential food |
| 9-Nov | 200.00 | | committee/assembly |
| 16-Nov | 400.00 | | committee/assembly + potential food |
| 30-Nov | 200.00 | | committee/assembly? |
| 18-Jan | 400.00 | | committee/assembly? |
| 25-Jan | 200.00 | | committee/assembly? |
| | | | committee/assembly? |
| 1-Feb | 400.00 | | committee/assembly? |
| 8-Feb | 200.00 | | committee/assembly? |
| 15-Feb | 400.00 | | committee/assembly? |
| 22-Feb | 200.00 | | committee/assembly? |
| | | | committee/assembly? |
| 1-Mar | 400.00 | | committee/assembly? |

| | | | | |
|------------------------------------|-----------------|-------------|--------------------------|-------------------|
| 8-Mar | 200.00 | | committee/assembly? | |
| 15-Mar | 400.00 | | Committee - New Assembly | |
| 29-Mar | 200.00 | | Committee - New Assembly | |
| | | | | |
| 5-Apr | 400.00 | | | |
| 12-Apr | 200.00 | | | |
| 19-Apr | 400.00 | | | |
| 26-Apr | 200.00 | | | |
| | | | | |
| Allocations Room sets and Catering | 1,000.00 | | Apprx 33 per week | |
| Total Cost | 8,800.00 | 0.00 | | \$8,800.00 |

| Allocations Events | | | | |
|--|------------------|-----------------|-----------------------------|-------------------|
| Type of Expense | Committed Amount | Cleared Account | Additional Comments | |
| Budget Help Night | 500.00 | | | |
| Fall Budget Retreat | 800.00 | | | |
| Apply for Board Info Session (Room and Food) | 500.00 | | | |
| Spring Budget Help Night | 500.00 | | | |
| Spring Budget Retreat | 800.00 | | | |
| Student Fees Town Halls (Room and Food) | 800.00 | | Maybe can do 1 per semester | |
| Total Cost | 3,900.00 | 0.00 | | \$3,900.00 |

| End of Year | | | | |
|-------------------|------------------|-----------------|---------------------|-------------------|
| Type of Expense | Committed Amount | Cleared Account | Additional Comments | |
| Dining Services | 1,800.00 | 0.00 | | |
| Honor Cords | 150.00 | 0.00 | | |
| Recognition Items | 500.00 | 0.00 | | |
| Alloc as group | 450.00 | 0.00 | | |
| Supplies | 200.00 | 0.00 | | |
| Total Cost | 3,100.00 | 0.00 | | \$3,100.00 |

| Sustainable Water Campaign (NSO INV Fair) | | | | |
|---|------------------|-----------------|---------------------|--------------------|
| Type of Expense | Committed Amount | Cleared Account | Additional Comments | |
| Waterbottles summer | 12,000.00 | | | |
| Total Cost | 12,000.00 | 0.00 | | \$12,000.00 |

| Public Relations | | | | |
|-----------------------|------------------|-----------------|--|-------------------|
| Type of Expense | Committed Amount | Cleared Account | Additional Comments | |
| Fall Involvement Fair | 2,000.00 | | Sunglasses, last year we did mini white boards... this should be ordered over the summer | |
| Promo Imprint items | 5,000.00 | | Running low on certain promo items like pens. Will have new PR chair do inventory | |
| Eboard Quarter Zips | 550.00 | | | |
| Other Advertising | 500.00 | | | |
| Total Cost | 8,050.00 | 0.00 | | \$8,050.00 |

| Summer training | | | | |
|-------------------|------------------|-----------------|---------------------|-------------------|
| Type of Expense | Committed Amount | Cleared Account | Additional Comments | |
| Eboard Retreat | 3,000.00 | | | |
| Allocations | 1,000.00 | | | |
| Total Cost | 4,000.00 | 0.00 | | \$4,000.00 |

| Big 10 Leadership | | | |
|---|------------------|-----------------|---|
| Type of Expense | Committed Amount | Cleared Account | Additional Comments |
| ABTS Illinois Summer Conference | 4,500.00 | | Flying distance. Most likely will be taking 5 or less delegates. |
| ABTS Indiana Winter Conference | 4,500.00 | | Flying distance. Most likely will be taking 5 or less delegates. |
| Big Ten On the Hill | 1,800.00 | | |
| Total Cost | 10,800.00 | 0.00 | \$10,800.00 |
| Presidential Leadership Summit | | | |
| Type of Expense | Committed Amount | Cleared Account | Additional Comments |
| Registration, Hotel (for 2) | 700.00 | | |
| Travel/Food | 500.00 | | |
| Total Cost | 1,200.00 | 0.00 | \$1,200.00 |
| Get Out The Vote Campaign | | | |
| | Attendance: | | |
| Type of Expense | Committed Amount | Cleared Account | Additional Comments |
| Gubernatorial Elections | 1,000.00 | | |
| Election Shuttles | 1,500.00 | | May do something for gubernatorial elections |
| Total Cost | 2,500.00 | 0.00 | \$2,500.00 |
| Fall Retreat | | | |
| | Attendance: | | |
| Type of Expense | Committed Amount | Cleared Account | Additional Comments |
| Retreat Site | 2,000.00 | | Most likely at SAC again. IF OFFSITE, WILL MOST LIKELY BE ~\$10,000 TOTAL |
| Food | 2,500.00 | | Have to provide breakfast, lunch, and dinner |
| Duplicating | 300.00 | | Printing material/ handouts |
| Total Cost | 4,800.00 | 0.00 | \$4,800.00 |
| Safety Initiatives | | | |
| Type of Expense | Committed Amount | Cleared Account | Additional Comments |
| Knight's Watch | 6,000.00 | | |
| RUPD Off Campus Cameras | 5,000.00 | | |
| Total Cost | 11,000.00 | 0.00 | \$11,000.00 |
| Elections | | | |
| Type of Expense | Committed Amount | Cleared Account | Additional Comments |
| Fall Election | 500.00 | | |
| Spring Elections | 2,000.00 | | Not doing endorsement incentives again. Reimbursement for tickets max \$250 |
| Total Cost | 2,500.00 | 0.00 | \$2,500.00 |
| Legislative Action or Advocacy Programs (Trenton Trips) | | | |
| Type of Expense | Committed Amount | Cleared Account | Additional Comments |
| Advocacy Costs | 300.00 | | Uncommitted |
| Total Cost | 300.00 | 0.00 | \$300.00 |
| Leadership Development | | | |
| Type of Expense | Committed Amount | Cleared Account | Additional Comments |
| Networking/ Workshops | 2,000.00 | | Last year we had dinners/networking with administrators, but Jess has leadership workshop ideas |

| | | | |
|--|-------------------------|------------------------|--|
| Total Cost | 2,000.00 | 0.00 | \$2,000.00 |
| Committee Initiatives | | | |
| Type of Expense | Committed Amount | Cleared Account | Additional Comments |
| Student Affairs | 1,000.00 | | For various town halls and initiatives |
| Sexual Assault Prevention | 1,000.00 | | For various town halls and initiatives |
| University Affairs | 1,000.00 | | For various town halls and initiatives |
| Legislative Affairs | 1,000.00 | | For various town halls and initiatives |
| Academic Affairs | 1,000.00 | | For various town halls and initiatives |
| Athletic Affairs | 1,000.00 | | For various town halls and initiatives |
| Any Additional New Committee/Task Force | 500.00 | | |
| Total Cost | 6,500.00 | 0.00 | \$6,500.00 |
| other initiative | | | |
| Type of Expense | Committed Amount | Cleared Account | Additional Comments |
| Misc Project | 10,000.00 | 0.00 | Uncommitted |
| Refillable Water Stations | 4,500.00 | | "sustainability committee" |
| Total Cost | 14,500.00 | 0.00 | \$14,500.00 |
| TOTALS | 109,350.00 | 0.00 | 109,350.00 |
| 2017- 2018 Total Costs | 109,350.00 | | |
| Amount anticipated to roll over from FY16 | 30,000.00 | | |
| Allocated | 105,000.00 | | |
| GR | 10,898.52 | | |
| Total available funds | 145,898.52 | | |
| difference can be assigned to projects | 36,548.52 | | |