

## Standing Rules of the Internal Affairs Committee

### I. Preliminary Matters

- A. This document shall constitute a binding agreement between the chair of the committee and its members. The chair hereby enters an irrevocable agreement with the membership of the IA committee. Amendments to this agreement shall be governed by the Article I, Section B.
- B. All amendments to this document require the approval of the committee chair as well as the majority of the committee. Proposed amendments must be circulated in writing to all members of the committee at least a week prior to adoption.

### II. Rules of Procedure

- A. This committee shall operate under the rules of procedure as established for committees in the latest version of *Robert's Rules of Order, Newly Revised*, unless otherwise noted in these rules.
- B. The motion to call to question shall be in order in this committee. It shall require a second, followed by a three-fifths vote for adoption.
- C. There shall be no time limits for debate in committee, nor limits on the number of times a member may speak, except as noted on any agenda the committee adopts.
- D. The committee chair may ask for the committee to sponsor or approve other matters in an electronic form, with at least twenty-four (24) hours provided for deliberation; however, upon objection of at least two-fifths of the membership of the committee, the motion to sponsor or approve other matters must be decided at a committee meeting.
- E. The committee may additionally authorize the chair to ask certain questions in electronic form regardless of any objections. Such authorization shall expire after the Spring post-election transition meeting.
- F. The chair of the committee or four members of the committee may call for a special meeting of the committee, outside of the normally designated meeting times.
- G. The committee may meet over teleconference or videoconference. All members who would like, shall be able to participate in the deliberations of the committee when it meets electronically. Any member who becomes disorderly may be removed from the electronic meeting.

### III. The General Order of Business for the Internal Affairs Committee shall be:

- A. Chair's Report
- B. Approval of Past Minutes of the Committee
- C. Approval of Agenda
- D. Old Business
- E. New Business
- F. Adjournment